

## **+ OVERVIEW OF KEY STAGE 4 CAREERS CURRICULUM**

At Key Stage 4, pupils have weekly Careers Education lessons.

Through these, pupils learn about different career options, discover what their skills and personal capabilities are, recognise the importance of choosing a fulfilling career and enjoying work, and make informed career choices based on their knowledge about the world of work. In Year 12, all pupils have the opportunity to have an interview with the Careers Service (Department for the Economy) and will also have an interview with a member of the school's Careers Department when making post-16 decisions (e.g. A levels, BTEC, Apprenticeships etc). In addition, in Year 12, all pupils have the opportunity to attend the local Careers Fair held by Enterprise Causeway in the Coleraine campus of Ulster University.

Topics covered in the Year 11 Careers Programme are:

- Introduction to Careers Education and Personal Career Planning
- This is Me Now – Skills Assessment
- Employability Skills
- Target Setting
- Subjects & Qualifications
- The Job Market & Labour Market Information
- STEM Careers
- Working Environments
- Post 16 Opportunities
- Careers Research
- Marketing Yourself
- Recruitment and Selection
- Health and Safety in the workplace
- Trade Unions
- Global Opportunities
- Entrepreneurship
- Personal Career Planning
- Personal Statement
- Careers Presentations from a range of speakers on careers in...
  - Royal Navy
  - Electrical Engineering
  - Sports
  - History

- Medicine
- ICT
- Journalism
- Science
- CAFRE courses

Topics covered in the Year 12 Careers Programme are:

- Introduction to Year 12 Careers Education and recap on Personal Career Planning
- Entrance to Sixth Form in Dalriada
- Choosing A level subjects
- Further Education / Apprenticeships
- Going to University – how to apply
- Higher Level Apprenticeships
- Researching universities
- Researching a chosen career path
- How to write a Personal Statement
- Preparing for Careers Interviews
- How to write a Curriculum Vitae
- Preparing for the Interview Process
- Gap Year
- Progress File updates
- Personal Career Planning
- Attendance at local careers fairs
- Careers Presentations from...
  - Armed Forces
  - PwC
  - Ulster University
  - Northern Regional College
  - Higher Level Apprenticeship facilitators
  - NIE
  - Queen's University, Belfast
  - Atlantic Technological University